



**MEETING OF THE
ST GEORGE NEIGHBOURHOOD PARTNERSHIP
HELD AT 7.00 p.m. ON 11 DECEMBER 2012
AT SUMMERHILL METHODIST CHURCH HALL,
5 AIR BALLOON ROAD, ST. GEORGE, BRISTOL BS5 8LB**

PRESENT:

MEMBERS OF THE PARTNERSHIP

P	Councillor Ron Stone	St George West ward
P	Councillor Peter Hammond	St George West ward
A	Councillor Fabian Breckels	St George East ward
A	Councillor Alex Pearce	St George East ward
P	Philip Bird	Resident St George West
P	Pete Franklin	Resident St George West
A	Jonathan Usher	Resident St George West
A	Judith Price	Resident St George East
P	Michael Deadman	Resident St George East
A	Margaret Gray	Bristol Equalities Representative
P	Rob Acton-Campbell	Friends of Troopers Hill
P	Susan Acton-Campbell	St George West Community First Panel
A	Grenville Johnson	Kensington Rd Residents Association & NW
A	Ann Radnedge	Chair, Meadow Vale Community Assoc
A	Richard Curtis	Church Rd Action Group
A	James Billinghamurst	Littleescapes
P	Alex Wingrove	Youth Representative
P	Vicky Holmes	Friends of St George Park

OFFICERS:

P	Abdulrazak Dahir	BCC, Area Co-ordinator
P	Ruth Quantock	BCC, Democratic Services
P	Sergeant Darren Warr	Avon & Somerset Police
P	Denise James	BCC. Clean and Green
P	John Atkinson	BCC, Safer Bristol

OTHER ATTENDEES:

P	Michele Watkins	Resident
P	Fiona Russell	Observer from Meadowvale Community Assoc

1. CHAIRING ARRANGEMENTS

In the absence of Grenville Johnson (NP Chair) and Cllr Fabian Breckels (Vice Chair) it was agreed that Cllr Ron Stone would chair the NP items, as indicated on the agenda.

It was noted that Cllr Ron Stone was Chair of the Neighbourhood Committee and would chair the Neighbourhood Committee items, as indicated on the agenda.

2. WELCOME, INTRODUCTIONS & APOLOGIES FOR ABSENCE

Attendees were welcomed.

Apologies for absence were received from Cllrs Alex Pearce and Fabian Breckels, Grenville Johnson, Margaret Gray, Richard Curtis, Jonathan Usher and Anne Radnedge.

3. MINUTES OF PARTNERSHIP MEETING HELD ON 11TH SEPTEMBER 2012
(agenda item 4)

Page 15 – Recommendations from the Operations sub-group.

It was noted that a meeting of the Operations Subgroup was scheduled for Tuesday 6th November; one of the items to be discussed was the Public Forum statement presented by Philip Bird at the NP meeting on 11th September 2013. The meeting was inquorate, and so was not held. The papers circulated for this NP meeting included a document that purported to from the Operations sub-group; the Area Co-ordinator confirmed that this was not accurate and that the recommendation was in fact from a member of the Operations sub-group.

Philip Bird had previously requested that the document that purported to be from the Operations sub-group be withdrawn from the agenda for this meeting. His request had previously been circulated by the Area Co-ordinator and was repeated at the meeting.

Page 16 – St George Park Lake. It was pointed out that neither the Environment sub-group nor the Neighbourhood Partnership supported the setting up of a fishing club and the resolution needed to be amended accordingly.

It was noted that having the minutes of the last meeting in a different font to the rest of the agenda was helpful. If this format was to continue there would be no need to bind the minutes separately as requested previously by one of the partners. **Action RQ**

RESOLVED: that the minutes of the meeting held on 11th September 2012 be confirmed as a correct record, subject to the above amendments and signed by the Chair of the meeting.

Matters arising

Action Tracker. The Area Co-ordinator tabled the latest Action Tracker showing the progress of various action points (document attached to the minutes of the last meeting). It will be updated and circulated with the papers for future meetings. It was noted that with the agreement of the NP, items marked 'Complete' on the action sheet will be removed from the list before the next meeting.

It was requested that where actions involve other Neighbourhood Partnerships that this be cross referenced accordingly. **Action AD**

Neighbourhood Committee items:

Partners on the NP raised concerns about the number of items on the agenda which were in the Neighbourhood Committee section when they were for noting or information and could therefore be dealt with by the wider Partnership as there was no budget implication or decisions to be made. In response, Cllr Hammond explained that the newly elected Mayor has given the Councillors (Neighbourhood Committee) sitting within Neighbourhood Partnerships delegated powers to take decisions regarding devolved services on behalf of the council. In making any decisions regarding devolved services (not necessarily of a financial nature) the Neighbourhood Committee were responsible for making them in accordance with the council's policy framework and procedure rules within the constitution. Anything relating to devolved services therefore had to be in the Neighbourhood Committee section of the agenda. However, as had been previously practiced by this Neighbourhood Committee, the issues will continue to be discussed with the wider NP in order

to reach a consensus view where possible before final decision by the Neighbourhood Committee.

4. **DECLARATIONS OF INTEREST**

(agenda item 5)

Councillor Stone declared an interest in item 6 Wellbeing Report as he was a Trustee of both Meadowvale Community Association and St George Community Association.

At this point of the meeting Councillor Hammond indicated that he had to leave early at about 8:30pm as he had another commitment. It was agreed to bring forward agenda item 10, which required Neighbourhood Committee decision before agenda item 7 Community Safety report.

5. **WELLBEING BUDGET REPORT**

The Neighbourhood Partnership considered a report from the Area Co-ordinator (agenda item no. 6) setting out the financial position to date, and recommendations from the Wellbeing Panel relating to current applications.

The following key issues were noted during the discussion that took place:-

- Applications supported from contingency (approved by Councillors through the 'fast track' mechanism between NP meetings). It was noted that the £2000 limit had been exceeded by £199 in this round. Concerns had been expressed by the Wellbeing Subgroup that the original aim of the fast track process was so 'community led organisations can access this money quickly when they need it most'. However, it was felt that the applications that had gone through the fast track process had not been examples of great urgency nor need and the agreed process had not been followed. It was therefore recommended by the Wellbeing Subgroup that the fast track process be ended. Following debate the meeting was asked to indicate their preference; 4 were for ending the process and 5 against. Taking this in to account , the Councillors then voted (2 for, none against) for the Fast Track process to be retained. The Wellbeing Sub Group was asked to redraft the criteria for the Fast track process and to present their proposals at the next NP meeting, for final approval. **Action:**
Wellbeing Subgroup
- As Councillor Stone had declared an interest in the application which had been submitted by Meadowvale CA, the Neighbourhood Committee was unable to re-confirm this decision because it was no longer quorate. The applications in respect of Butler House Tenants Association and Mavis Friendship Club were re-confirmed by the Neighbourhood Committee. (Please note that all 3 applications have already been approved by the Neighbourhood Committee via the fast track process).
- Wellbeing applications. It was suggested that in future the amount requested be broken down into component parts by the applicant and

that an additional column on the impact of the project / feedback be included on the table so that the funding can be monitored effectively by the NP. AD explained that there is a monitoring form which records this information.

- It was noted that Richard Curtis now had increased calls on his time from his other voluntary activities and had resigned from the Wellbeing Sub-group. Two volunteers came forward at the last Neighbourhood Forum meeting and they will be invited to observe the next meeting. The sub-group were extremely grateful to Richard for his contribution to grant recommendations.
- The Neighbourhood Committee thanked the Wellbeing Sub-group for their hard work in appraising the applications and making its recommendations which greatly assisted the process

The Neighbourhood Committee RESOLVED that:

- 1. the financial report for 2012/13 be noted.**
- 2. the amount committed by the Neighbourhood Committee but not yet paid be noted.**
- 3. the following applications approved through the agreed 'exceptional circumstances' process be noted**
 - (a) Butler House Tenants Association - £999;**
 - (b) Mavis Friendship Club - £1,000**
- 4. The decision to ratify the award of £200 to the Meadowvale Community Association be deferred to the next meeting. (note – the decision to grant the funding had already been taken by the Neighbourhood Committee prior to this meeting, via the fast track process)**
- 5. the Wellbeing Panel summary appraisal sheets be noted.**
- 6. the fast track mechanism to be retained and the Wellbeing Subgroup to draft a revised procedure/protocol**
- 7. the application from Phoenix 52 Spring Clean Project be partly funded as follows:-**

Workshop @ Summerhill Infant £300
Workshop @ Summerhill Junior £300
Workshop in St George Park £450

The applicant be invited to provide additional information to support a future application for the balance of £1350 (for Making and Assembling Flowers). The applicant be advised to consult with

Denise James, Area Environment Officer to possibly link up with other projects and strengthen the application.

- 8. it be noted that the application from Friends of Kingsway Youth Centre had been withdrawn.**

6. PARKS INVESTMENT PLAN, S106 FUNDING RELEASE REQUEST

The Neighbourhood Partnership considered a report from the Area Environment Officer, Environment and Leisure (agenda item no. 10) requesting agreement of the proposed projects to be funded through S106 (£21,610)

The following key issues were noted during the discussion that took place:-

- Troopers Hill Field. There was some debate around the proposal to construct a tarmac path across Troopers Hill Field to run between the Malvern Road entrance through to Summerhill Terrace entrance to link up with an existing path. However, the majority of partners felt this route was popular with all users (local residents, dog walkers and also local community as a safe walking route to Summerhill School) as could be evidenced by the well worn (and currently very muddy) track.
- It was commented that for future reports of this nature, costs of the projects, along with maps and diagrams would be helpful to inform the decision making process.

The Neighbourhood Committee RESOLVED that:

- 1. the proposed projects, funded through S106, as identified by the Environment sub-group on 18th October 2012 be agreed, and that £21,610 be allocated to these projects (appendix 1 to the report refers).**
- 2. that it be noted that the costs are approximate; and**
- 3. it be noted that the proposed projects, once approved by the Neighbourhood Committee, will then be progressed by the relevant parks officers.**

7. COMMUNITY SAFETY OFFICER DELIVERY AGREEMENT

The Neighbourhood Partnership considered a report from the Community Safety Officer (agenda item no. 7) which provided an update on the neighbourhood community safety priorities and CSO work plan (Appendix A of the report).

The Neighbourhood Committee RESOLVED that:

1. the progress and updates on the neighbourhood community safety priorities be noted; and
2. the progress and updates on the full CSO work plan contained in Appendix A to the report be noted.

8. ST GEORGE NP WASTE PLAN

The Neighbourhood Partnership considered a report from the Area Environment Officer (agenda item no. 8) relating to the neighbourhood partnership waste plan.

The following key issues were noted during the discussion that took place:-

- The NP were reminded that a few years ago some Wellbeing budget had been used to fund some work which focussed on tackling bulky waste and fly-tipping and had been very successful. It was suggested that at some point in the next budget year this exercise be repeated as it was felt to be money well spent.
- It was commented that a map of the NP area would be a useful appendix to the Waste Plan in order to build up a picture of the various hot spots and to identify what isn't being covered by May Gurney as part of their contract (ie where the NP might allocate funding / re-direct resources to tackle issues of this nature)
- It was pointed out that the recently imposed restrictions on civic amenity site (ie limiting the number of visits per week) might result in increased flytipping and the impact of this decision made by the council should be monitored. **Action: DJ**

The Neighbourhood Committee RESOLVED that the Neighbourhood Partnership Plan, produced by the Environment Sub Group at their meeting on 18th October 2012, be noted.

9. DEVOLVED SERVICES REPORT

The Neighbourhood Partnership considered a report from the Area Co-ordinator which provided an update on Devolved Services..

The following key issues were noted during the discussion that took place:-

- Highways Schemes. The Traffic Calming measures for Troopers Hill Road will appear from March 2013 onwards.
- Clean and Green. 2.2 The Neighbourhood Committee approved the proposed schemes to be funded from the 2012/13 devolved Clean and Green budget.
- Parks S106. Friends of St George Park had raised concerns about the speed of delivery of this project (slow). It was requested that some meetings be set up to put some pressure on. **Action: AD**
- It was suggested that the Parks S106 £30,000 for carrying out resurfacing works, line markings and improvements to lights to the

MUGA area be added to the Action Tracker to monitor progress. **Action: AD**

- St George Car Park. Concerns were raised about the proposed new location of the recycling bins and that this be feedback to Wessex Water. **Action AD.** It was noted that the NP had no legal ability to stop the work being undertaken but the utility had a duty to re-store the recently refurbished car park back to how it had been. It was suggested that a letter be written to residents to explain about the situation (that the works were for a temporary period and that the car park will be restored etc. **Action: Wessex Water**
- It was also suggested to recoup the revenue Wessex Water will be paying to the city council in order to improve the St George Park. **Action AD**

The Neighbourhood Committee RESOLVED that:

1. Highways schemes:

(1.1) the progress of schemes carried over from 2010/11 be noted.

(1.2) the progress of schemes carried over from 2011/12 be noted.

(1.3) the progress of the carriage and footway schemes for 2012/13 be noted.

(1.4) the progress of the devolved traffic S106 schemes for 2012/13 be noted.

(1.5) the progress of St George Car Park lighting and CCTV improvements be noted

2. Clean and Green:

(2.1) the progress of 2011/12 schemes be noted (supported from the bid for £29k from the Clean and Green central pot).

(2.2) approval be given to the allocation of £1,640 to the schemes identified in section 2.2 of the report from the 2012/13 devolved Clean and Green budget.

(2.3) the proposed 2012/13 schemes submitted to the (£19k) Clean and Green central pot be noted.

3. Parks S106:

(3.1) the progress of the 2011/12 S106 funded projects be noted.

(3.2) the progress of the 2012/13 S106 funded projects be noted.

Neighbourhood Partnership items:

At this point Councillor Hammond left the meeting. Under the circumstances it was not possible to continue the meeting as the Neighbourhood Partnership was no longer quorate (in accordance with the Term of Reference, the quorum of NP meetings is one half of voting members, to include at least two ward councillors and two other members). The remaining items would be carried forward to the next meeting on 26th March 2013.

DATE OF NEXT MEETING : Tuesday 26th March 2013 at 7.00 p.m. at Summerhill Methodist Church, 5 Air Balloon Road, Bristol BS5 8LB.

(The meeting ended at 8.45 pm)

CHAIR